



Hindi Vidya Prachar Samiti's

HINDI VIDYA PRACHAR SAMITI'S COLLEGE OF LAW

(Affiliated to University of Mumbai & Recognised by Bar Council of India)

R. J. Collage Premises, Opp. Ghatkopar Railway Station, Ghatkopar (W), Mumbai- 400 086, Maharashtra, INDIA

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Ref No. _____

Date _____

Following are the steps that a student must follow to avail concession:

1. The student must visit the college and inform the office regarding his/her want for a railway concession.
2. The office then provides a card in which the student has to fill up all the details.
3. The filled-up card is collected from the students and the student-details are entered into the form by the office staff.
4. After entering the details, the form is then sent to the Principal for approval.
5. After the Principal's approval, the form is given to the student.
6. The student must submit the completed form along with necessary documents to the nearest railway station of his/her residence.
7. After verifying the documents, the student will be issued the concession pass immediately.

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